

# GRANADA SANITARY DISTRICT

## OF SAN MATEO COUNTY

504 Avenue Alhambra, Suite 202 ~ P.O. Box 335 ~ El Granada, California 94018  
Telephone: (650) 726-7093 ~ Facsimile: (650) 726-7099 ~ Email: gsdsanitary@comcast.net

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

July 21, 2005, 7:30 p.m.

*The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date or to table items indefinitely.*

**CALL MEETING TO ORDER** District Office, 504 Ave. Alhambra, #202, El Granada

|                         |            |                  |                  |
|-------------------------|------------|------------------|------------------|
| <b><u>ROLL CALL</u></b> | Directors: | President:       | Matthew Clark    |
|                         |            | Vice President:  | Leonard Woren    |
|                         |            | Secretary:       | Fran Pollard     |
|                         |            | Treasurer:       | Ric Lohman       |
|                         |            | Board Member:    | Gael Erickson    |
|                         | Staff:     | General Manager: | Chuck Duffy      |
|                         |            | Administrator:   | Delia Comito     |
|                         |            | Legal Counsel:   | Jonathan Wittwer |

### **PLEDGE OF ALLEGIANCE**

### **GENERAL PUBLIC PARTICIPATION**

Communications from the public and members of the District Board and District Staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

### **ACTION AGENDA**

- 1. PUBLIC HEARING: Consideration of Resolution Adopting the Sewer Service Charge Report for Fiscal year 2005-2006 and the Delinquent Garbage Service Charge Report for Fiscal Year 2004-2005, and Authorizing the Collection of Said Charges on the San Mateo County Tax Roll.**  
**Recommendation:** Approve the attached Resolution.
- 2. Consideration of the Assessment District Administrative Budget and Cost Recovery Levy.**  
**Recommendation:** Approve the levy as presented.
- 3. Consideration of Medio Creek Crossing Sewer Main and Naples Beach Pump Station Project Pre-design Report and Project Cost Estimate.**  
**Recommendation:** To be made by the Board.

4. **Consideration of Resolution Amending the District By-Laws to Authorize the General Manager or the District Administrator to Sign Private Pump Station Hold Harmless Agreements for the District.**

**Recommendation:** Approve the attached Resolution.

5. **Consideration of Letter of Engagement with Grice, Lund & Tarkington for FY 04/05 Auditing Services.**

**Recommendation:** Approve letter of engagement.

6. **Consideration of Response to the County of San Mateo's Grand Jury Review of Special Districts Report.**

**Recommendation:** To be made by the Board.

### **CONSENT AGENDA**

All matters listed under the Consent Agenda are considered routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.

7. **Approval of Regular Meeting minutes for June 16, 2005.**
8. **Approval of Special Meeting minutes for June 16, 2005.**
9. **Approval of July 2005 warrants totaling \$205,702.14. (Check #2024 – #2064)**
10. **Approval of Assessment District Administrative Costs Fund distribution #23 totaling \$ 3,930.71.**
11. **Approval of April and May 2005 Financial Statements.**
12. **Approval of Quarterly investment report.**

### **DIRECTORS' COMMENTS AND COMMITTEE REPORTS**

13. **Sewer Authority Mid-Coastside.**
14. **Report on other seminars, conferences, or committee meetings.**

### **INFORMATION CALENDAR**

15. **Treasurer's Report.**
16. **General Manager's Report.**
17. **Administrator's Report.**
18. **Attorney's Report.**

### **FUTURE AGENDA ITEMS**

### **ADJOURN REGULAR MEETING**

At the conclusion of the June 16, 2005 Meeting:

Last Ordinance adopted: No. 157

Last Resolution adopted: No. 2005-04.

*This meeting is accessible to people with disabilities. Individuals who require special assistance to participate may request an alternative format of the agenda and packet materials. To request a disability-related modification or accommodation, please call (650) 726-7093. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*